

Granite Oaks Water Users Association
Board Meeting Minutes
Meeting of November 19, 2025

Approved January 28, 2026

Draft

Board Members

Contract Staff

Ken Nelson - President
JD Sale – Vice President
Matt Olson - Treasurer
Daryl Mathern, -Secretary
Robert Finke – Board Member-Absent
Don Murphy – Board Member
Nathan John- Board Member

Bob Busch - Manager, GOWUA
Cheryl Ibbotson – Ariz. Utility Billing Solutions
Derek Scott- A Quality Water Co.-Operator

Devon White–Legal Counsel

1. CALL TO ORDER

The meeting was convened at 9:00 AM at 302 W. Willis St., by President Ken Nelson.

2. REVIEW/APPROVAL OF MINUTES OF BOARD MEETING OF October 30, 2025

MOTION: Matt Olson moved to approve the minutes of October 30, 2025 with the corrections noted. JD Sale seconded. Motion passed unanimously.

3. REPORTS:

3a. Treasurer's Report

Matt Olson reported that there are 3 CD's in the Schwab account:

Bank of America: matures 12/18/25 @ 4.35%. 50K.

Allied Bank: matures 3/18/26 @ 3.85% 55K.

Sallie Mae Bank: matures 4/29/26 @ 3.8% 55K

He reported that 5k will be added to the CD maturing in December when it is renewed. There is now \$11,701.53 in cash in the Schwab account.

Motion: Daryl Mathern moved to accept the Treasurer's Report. Don Murphy seconded. Motion passed unanimously.

3b. Operator's Report

Derek Scott reported that weed control has been completed at Glenshandra. Rat traps have been added to the generator cabinets at all three wells. He reported that the generator cabinet at Post Oak is not closing properly. He will contact Empire Cat to correct.

JD Sale asked about the problem with the meter reader this month. Derek Scott reported that the reader unit failed. The vendor discovered that the charging cable was defective. He has ordered spares.

Daryl Mathern commented that he noticed that the Deerfield generator seems to crank for a long time until the generator starts.

Action Item: Derek Scott will check with Elan Electric regarding the cranking time for the Deerfield generator.

3c. **AZ Utility Billing Report**

Cheryl Ibbotson reported that the responses to the ACC Data Request will be sent this morning. She reported that there were 12 leak calls for the beginning of October and 22 at the end of the month. She stated that 4 of them are on the High Users Report and 3 of those are on the No Call List.

JD Sale commented that he was told by the AUB office that they are telling customers that the amount of the leak can't be determined. There was some discussion about how to reach some of the high users. Nathan John suggested that perhaps treating them as owners of the system as opposed to being a customer might reach some additional people. Cheryl Ibbotson suggested that including leak detection tips with monthly bills of high users might help. JD Sale suggested that including information about a possible leak with the bill might help.

Action Item: Cheryl Ibbotson will check to determine if individual notes can be added to monthly bills.

3d. **Manager's Report**

Bob Busch reported that there was 135,078 gallons of unaccounted for water in October or 3.0%. There were 24 high users accounting for 1,066,990 gallons of water. Five percent of the customers accounted for 24.4 % of water sold. 23 of the 24 high users were on the high users list last month. He reported that he has received a request for information from the ACC in connection with the rate case. There were 23 items on the list. He said most of the information has been assembled.

There was some discussion about what the requirement was for intervention. One of the letters opposed to the rate increase received by the ACC indicated the writer wanted to intervene in the case. Devon White suggested that it might take filing a specific form or forms to become an intervenor. An intervenor becomes a party to the case and has rights accordingly. If an intervenor was to be granted in the case, GOWUA would need to engage legal counsel to work on the case.

(Legal Counsel later determined that specific forms and procedure are required to become an intervenor in a rate case. Mere mentioning in a letter to the ACC does not qualify.)

4. **OLD BUSINESS**

4a. **Action Items**

- *Action Item: Derek Scott will research portable power packs.*
Not Complete
- *Action Item: Bob Busch will request a clarification on the exception to coverage from law enforcement liability.*
Completed. Bob Busch received clarification that the exemption to coverage applies to action by law enforcement agencies, not governmental agencies such as ADEQ or the ACC.

4b. **Discussion and possible approval of a plan to provide generator running alarms.**

- *Action Item: Bob Finke will research electricians in the area and consult with other Board Members on a possible plan of action.*

No action taken on this item.

4c. Discussion and possible action concerning the filing of a rate case with the Arizona Corporation Commission.

Ken Nelson commented that he is preparing a letter to the ACC in support of the rate case and refuting some of the comments made in letter submitted by a customer against the rate case.

There was some discussion about funding for a new well. The present rate case does not request establishment of a fund for a new well. A separate application would be required to establish a fund for future improvements.

No Action taken on this item

5. NEW BUSINESS

5a. Discussion and possible action concerning a revision to the Policy manual.

Bob Busch commented on changes made on page 5 and page 9 to the policy manual. The changes were discussed by the Board and some additional revisions were made. It was the Board consensus to accept the changes made.

5b. Discussion and possible action concerning a proposed budget for 2026.

The Board reviewed the proposed budget and requested changes to several items.

Motion: Matt Olson moved to approve the 2026 Budget with the changes made in the meeting. Don Murphy seconded. Motion passed unanimously.

5c. Discussion and possible action concerning a new well.

No Action taken on this item.

6. ADJOURN

Minutes transcribed by Bob Busch

Submitted By:

Secretary